

ENHANCED ARMY READINESS ASSESSMENT PROGRAM (GARAP)





SAFETY, OCCUPATIONAL, & ENVIRONMENTAL HEALTH DIRECTORS BRIEF







- ➤ eARAP Quick Reference
- ➤ What is eARAP
- > eARAP Process
- **Enhancements**
- Sample Highlights (Register Unit)
- ➤ Access Code Request
- Legacy Sunset
- Closing Comments



ARAP QUICK REFERENCE AR 385-10



ARAP Quick Reference

Below are extracts from AR 385-10 dated 24 February 2017 pertaining to ARAP.

Applicability

Para a, page i

a. This regulation applies to the Active Army, the Army National Guard/Army National Guard of the United States, and the U.S. Army Reserve, unless otherwise stated. It also applies to Department of the Army Civilian employees and the U.S. Army Corps of Engineers and Civil Works activities and tenants and volunteers in accordance with Section 1588, Title 10, United States Code and AR 608–1. During mobilization or national emergency, this regulation remains in effect without change.

Chapter 1

Section II

1-5. General Army Safety Program responsibilities

Para 1-5c(14) page 16

(14) Commanders or their representatives will ensure that all battalion and battalion-equivalent organizations initiate enrollment into the Army Readiness Assessment Program (ARAP) within 90 days of assumption of command. ARAP is a battalion commander and/or directorate program used to address the root causes of accidental loss by focusing on organizational safety climate and culture.

Chapter 2

Section I

2-1. Safety Program Planning

Para 2-1a page 18

a. Each safety office will develop strategic goals, a strategic plan, and a business plan to execute the strategic plan according to DA Pam 385–10. Strategic planning will include ARAP, planning for accidents and incidents. Plans will call for inclusion of public affairs operations.

Section III

2-9. Metrics

Para 2-9a Page 22

a. These metrics will include both quantitative and qualitative measures that will provide the proponent of the program, as well as supported outside agencies, a means of evaluating the program. Examples of metrics that may be applied to safety are rate of accident occurrence, severity and cost, compliance with reporting requirements, corrective action tracking mechanism, regular work site walk-through inspections for safety, employee training program, management solicitation, and use of and feedback of employee ARAP comments.



WHAT IS



ARAP is a Web-based resource that provides battalion-level commanders with data on their formation's readiness posture through seven categories:

- •Common Core Common Core questions are general and universal questions that are answered by every survey taker. These questions provide a collection of responses utilized to establish a benchmark for the Army's overall safety climate and culture.
- •Organizational Processes Organizational Processes questions focus on the primary activities that an organization performs to safely and successfully execute its mission. Organizational Processes are things that influence safety daily such as doctrine, regulations, SOP's, procedures, training and education, as well as materials and equipment. They directly influence work production effectiveness and efficiency, accident and fatality rates, inspection results, and morale and motivation.
- •Organizational Climate Organizational Climate questions focus on the Soldiers and/or employees shared perceptions or experiences of the policies, practices, and procedures in their workplace that is associated with expected behaviors that get rewarded and supported. Organizational climate is directly influenced by organizational culture which is a set of shared expectations over time defining appropriate behavior for various situations.
- •Resources Resources questions focus on whether or not Soldiers and employees collectively view that they are being provided adequate resources throughout the organization to safely complete or perform their assigned task. Resources include things such as personnel, money, time, knowledge/expertise, equipment, safety plans, stress management, and work/ training opportunities.
- •Supervision Supervision questions evaluate leadership regarding communication, enforcement of written guidance and procedures, and the establishment/implementation/compliance of an organization's safety program.
- •Safety Programs Safety program questions assess the holistic view of an organization's Safety Program and whether or not it seeks opportunities for improvement that can reduce accident exposure and maximize mission accomplishment.
- •Open Ended Open-ended questions allow personnel to respond in his/her own words providing specific feedback to the commander regarding their perspective of the organization's safety program, climate and culture.

Designed for use by battalion-sized units, the program asks several questions of battalion commanders and directors.

- ✓ Wouldn't you like to know if your unit is about to experience a mishap?
- ✓ Wouldn't you like to prevent the loss of personnel and equipment?
- ✓ Don't you want to protect your combat power?

Following the survey administration (the assessment phase), the commander receives one-on-one feedback on key issues regarding command climate, safety culture, resource availability, workload, estimated success of certain safety intervention programs, and other factors relating to their unit's overall readiness.



WHAT'S IN IT FOR YOU



BATTALION COMMAND OR EQUIVALENT

- Assessment of safety climate & culture
- Immediate snapshot of the organization
- Detailed analysis, charts & graphs
- · Recommended actionable data
- Comparable data to Army & like units
- Identify areas of concerns
- Pinpoint areas to direct limited resources
- Quantitative information about what soldiers/employees need and want from their organization
- ARAP cannot predict the future, but it can provide a baseline (matrix) for future policy, planning, performance and production efforts
- Develop, builds cultural competence in work place safety.
- Gives the command a sample of their personnel expectation for safety.
- Provides a foundation for developing a strategy to reduce risk in the work place.
- ID potential high risk personnel or groups.
- What I am doing right vs wrong
- Do junior leaders and middle managers understand my intent on safety
- · Template for briefing higher command

HIGHER COMMANDERS (Bde, Garrison, Div, ARCOM, ASSC, DRU)

- Access to reports and critical data 24/7
- Assist with meeting periodic annual safety objectives
- Assessment of established policies/procedures
- · Matrix of senior commander's intent
- · Assist with delegation of limited resources
- Identify leading indicators for future safety strategy that facilitates cultural change
- Provides a platform to give employees/Soldiers specific to their concerns
- An aggregate confirmation or validation of the safety climate from subordinate units (perception is reality)

SAFETY MANAGER/OFFICER/NCO

- Allow technology to canvas your organization in minutes
- Assist the commander in meetings the FY SOH objectives
- Identify focus areas
- Assess how effective/efficient safety information flows
- Identify hazards for mitigation
- Have firsthand knowledge short cuts are being taken
- Advise the commanders of unfiltered concerns and recommendations
- Improve command relationship (value added through programmed collaboration)
- Documented employee & Soldier involvement
- More visibility in the organization

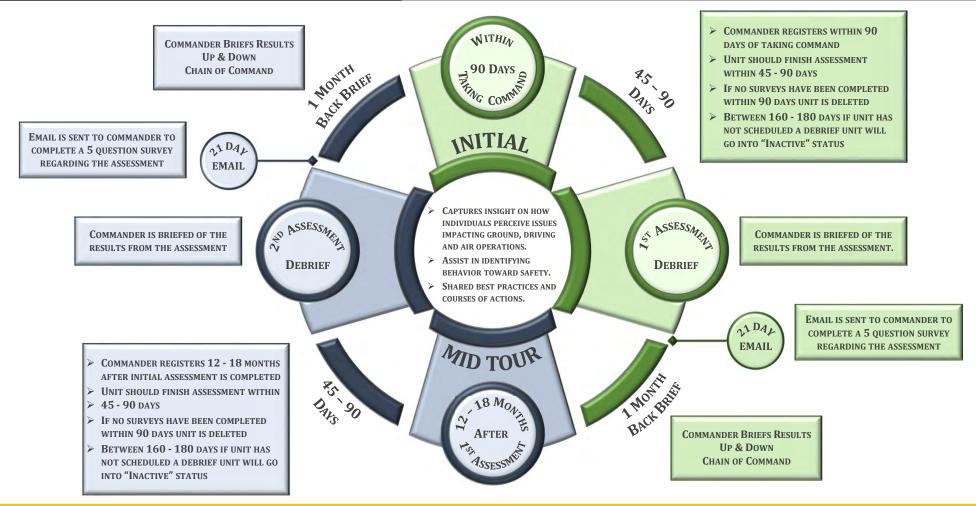
SOLDIER/EMPLOYEE

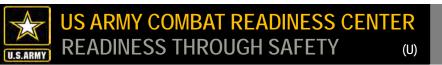
- Opportunity to provide candid & open communication without fear of retribution
- Ability to submit written comments to address specific concerns
- Totally anonymous
- Simple but effective and doesn't require much time
- Online survey with easy access from around the world
- Immediate and direct feedback from commander to survey participants
- Confident that our voices are being heard without being filtered



eARAP ASSESSMENT CYCLE OVERVIEW







eARAP ENHANCEMENTS



- Core Questions (focused on SOH parameters)
- Additional Demographic Elements (support granule analysis)
 - o 3 Population Data Points: Ground / Aviation / Civilian Centric
 - o 3 Functional Data Points: Operator / Maintenance / Support
- Free Text Option (all questions, better granularity, available to higher command)
- Targeted Topics (CRC & HQDA Initiatives, e.g.: Driving, Motorcycles, etc)
- 3 Independent Commander Generated Questions (Unique to their formation)
- Ability to view accident narratives
- Enhanced Automation:
 - o Statistical Reports (Higher Cmd status reports, key words, etc)
 - o Email Notification (registration, met minimums, debrief & feedback)



eARAP QUESTION BREAKOUT



Unique Questions *!53					
^Likert	48				
Open	5				

Categories 8	Total Questions		
Common Core	30	Everyone	
Civ/DAC	6	36	
Avn Maint	18	48	
Avn Oper	12	42	
Avn Spt/Admin	13	43	
Gnd Maint	17	47	
Gnd Oper	9	39	
Gnd Spt/Admin	11	41	

Focus Areas 6					
Common Core	30				
Organizational Climate	13				
Organizational Processes	38				
Resources	21				
Safety Programs	5				
Supervision	9				

 $^{^*}$ 53 Unique questions total but no one individual will be required to answer more than 48 questions based on their category

[!]Questions Carried Over from Legacy ARAP

Leaders/Supervisors in my organization set a good example for compliance with policies, rules, and instructions. Morale and motivation in my organization are high.

Questions can be downloaded from the eARAP Home Page. https://earap.safety.army.mil

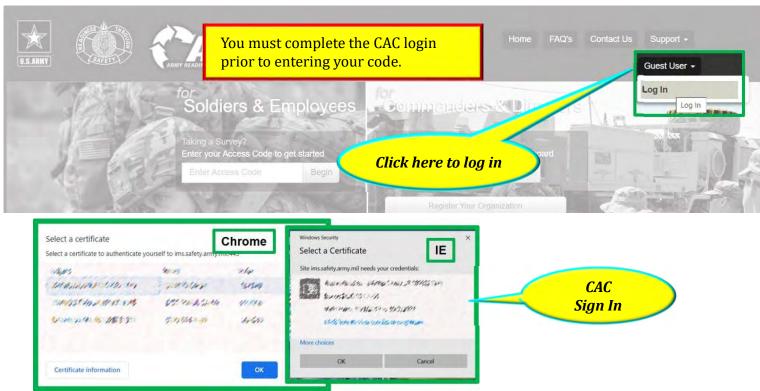
Sample Survey Questions

eARAP Questions

[^]Possible Answers: N/A - Don't Know - Strongly Disagree - Disagree - Agree - Strongly Agree

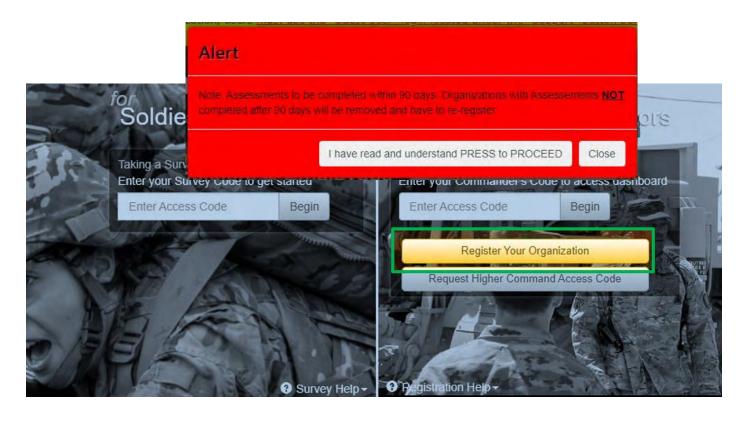






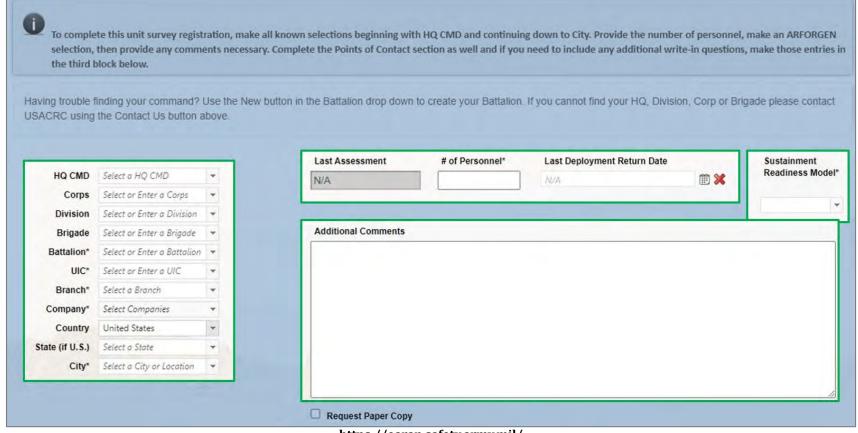


Register and "Alert" message



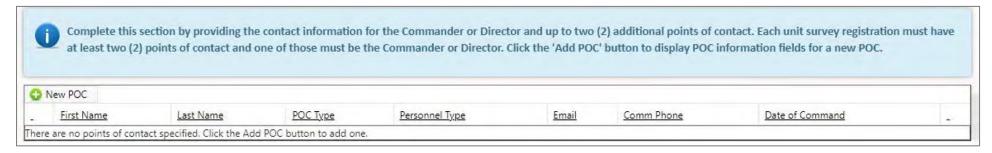


Unit Information

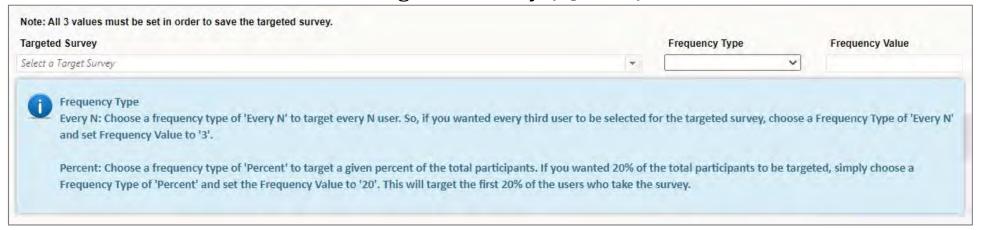




Points of Contact



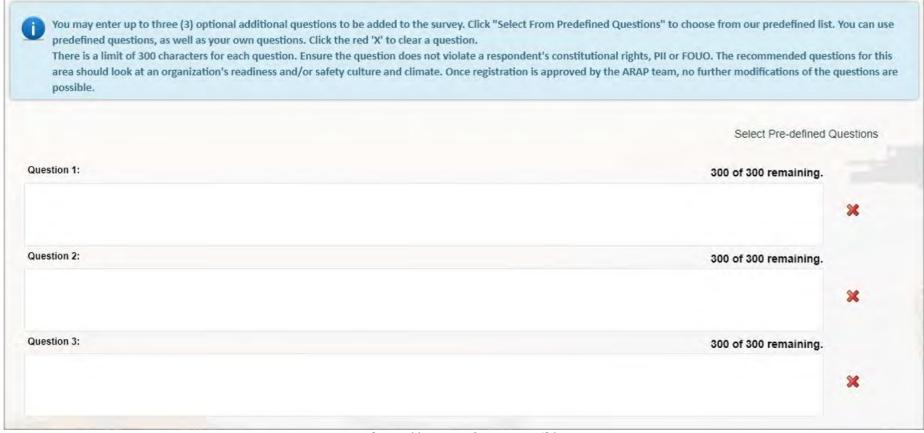
Targeted Survey (Optional)



REGISTER YOUR ONLY



Additional Questions



REGISTER YOUR OUT OF THE PROPERTY OF THE PROPE



Registration Email

On behalf of the Commanding General of the U.S. Army Combat Readiness Center (USACRC) we want to thank the 230th EN BN for participating in the Enhanced Army Readiness Assessment Program (eARAP). This notification email is to inform you that your registration for the eARAP has been approved and soldiers and employees from your organization may start taking the assessment immediately by using the access code provided to you in this email.

Registration Date

3/22/2022

Survey Access Code – This code should be distributed to Unit Personnel. Individuals will go to https://earap.safety.army.mil/, enter this access code to begin the assessment.

eARAP is web-based and can be taken anywhere in the world where internet access is available. NO CAC or Government Computer is required. Soldiers and employees have the ability to take the survey using ANY DEVICE such as a Personal Computer, TABLET, or SMART PHONE WITH INTERNET CONNECTIVITY and the unit's/organization's survey code.

[SURVEY CODE]

Commander Access Code – This code should be used by the POCs on the registration to access their dashboard. This dashboard will give the Commander's Real-Time data so they will know the progress of their survey.

[COMMANDER CODE]

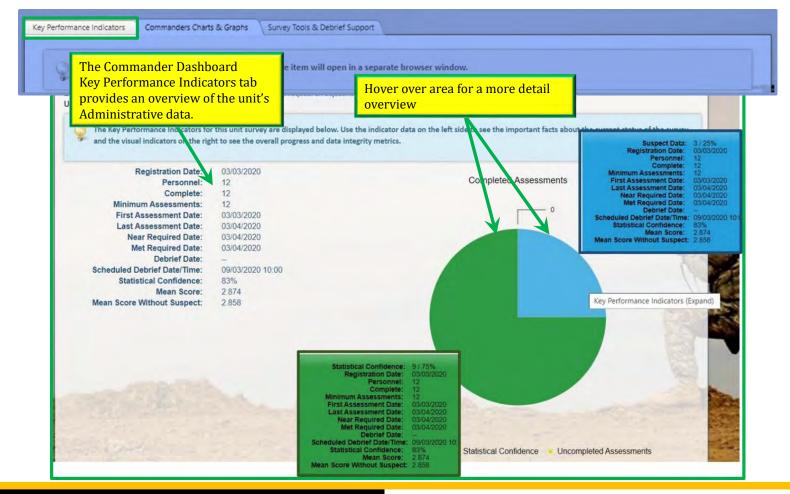
Registration Submitted By

Smith, John Z

NOTE: If you have requested a paper copy of the survey, you can visit https://earap.safety.army.mil/ and at the bottom of the page you'll see all of the questions broken down by categories.

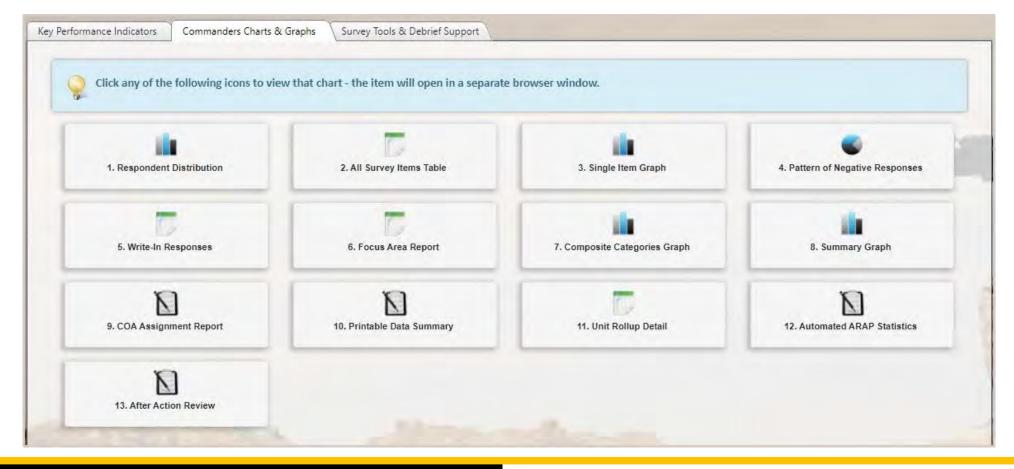
DEBRIEFING PROCESS





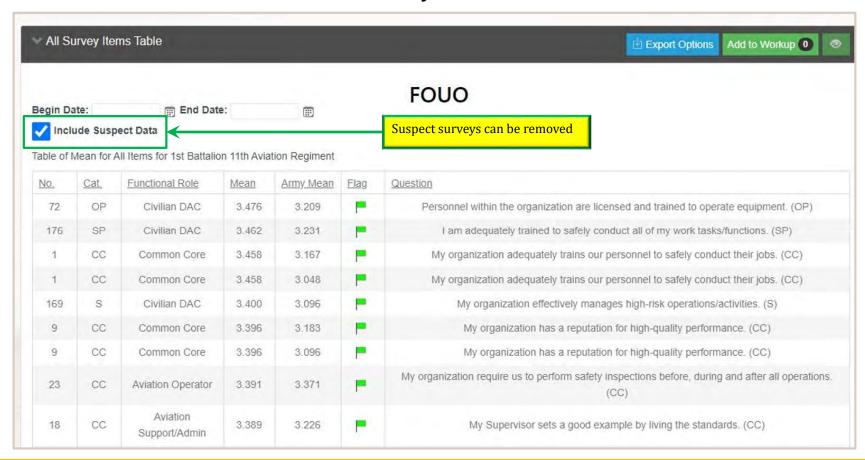


Commanders Charts & Graphs



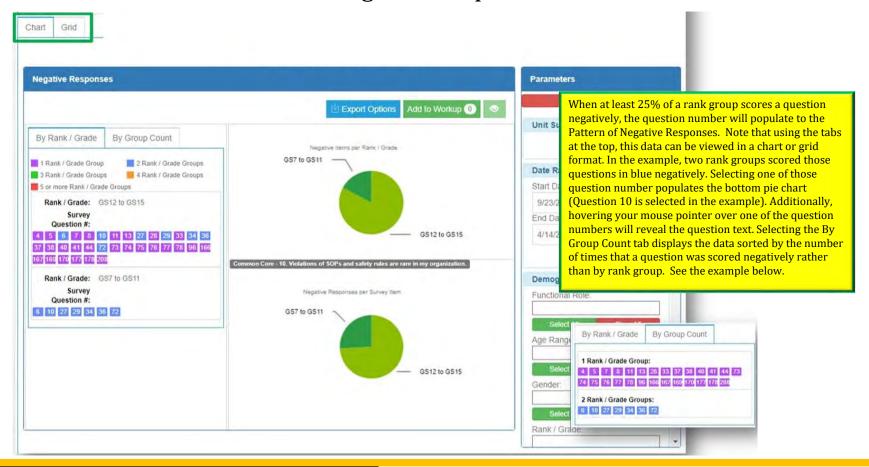


All Survey Items Table





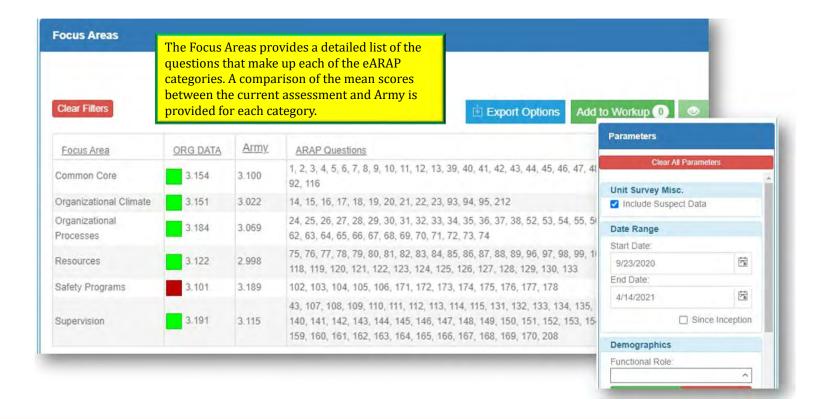
Pattern of Negative Responses



US Army Combat Readiness Center (USACRC) & Office of the Director of Army Safety (ODASAF)



Focus Areas





Composite Categories Graph



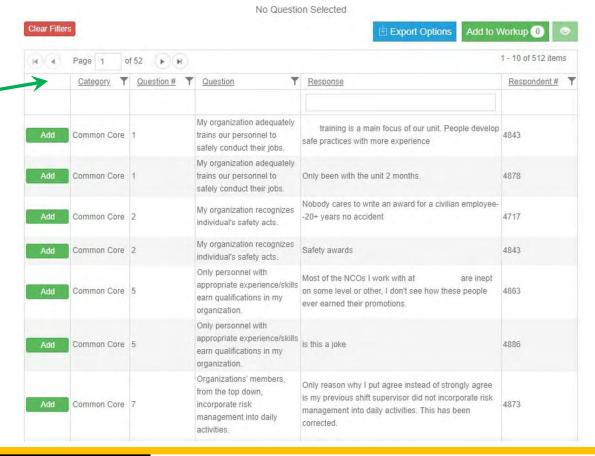
20

DEBRIEFING PROCESS



Leverage Respondent Feedback

To simplify viewing the write-in responses, filters are provided at the top of each column. In the example, the question filter option has been selected. Additionally, each column heading (Category, Question#, Question, Response, and Respondent#) can be selected to sort responses.



DEBRIEFING PROCESS



Survey Requirements Met

Our records indicate that you have come close or reached the required numbers to be scheduled for the debrief. The USACRC, requested 558, and 368 (66%): with surveys taken 367.

Survey code: [SURVEY CODE]

An eARAP Analyst will contact you to schedule your Debrief. The Analyst are scheduling dates and times "further" out on the calendar from the date of this notification from 0700-1600 Central Time Zone. Be advised no briefings are scheduled on Wednesday's due to Program requirements and training. Please take a look at your calendar and let us know what your desired date/time for a debrief. Be mindful that you'll also need to CAC in to access the data for the debrief. If you could provide a couple of tentative dates we will attempt to accommodate your request; we do not do weekends. We are located at Ft Rucker, Al (Central Time) so please give us both time zones if you're in a different time zone. We need a minimum of two working days to prepare the brief and the calendar fills quickly as it's on a first come first serve basis.

The brief itself normally takes approximately 30 +/- minutes. It's telephonic and you would need access to a computer and the eARAP website https://earap.safety.army.mil. The brief is for you the Commander/Director/Safety officer/ Manager, if by chance you have already been contacted please disregard this email.

If you have any other questions, comments or concerns please don't hesitate to contact one of the ARAP Analyst numbers below.

Thank you in advance and we look forward to assisting you.

(334) 255-3759 / 9362 / 9579 / 2643 DSN: 558-xxxx DSN OCOUNS: 312-558-xxxx usarmy.rucker.hqda-secarmy.mbx.e-arap@mail.mil



HIGH RISK WORDS

Abuse Afraid Assault Bullying

Depression Die Discrimination Overdose

Domestic Violence Drug False Fratricide

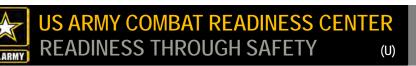
Gang Harassment Hazing Help

Hopeless Kill Lie Mental Health

Murder Myself Rape Russian Roulette

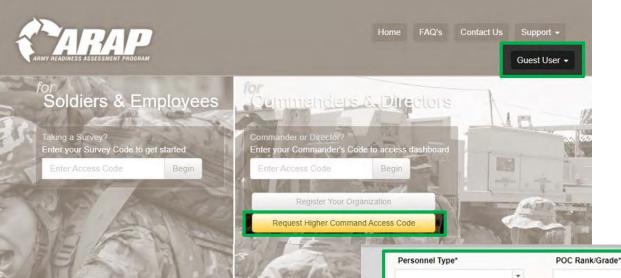
Steal Opioid Hang Fear

Multiple Commanders have been notified since 15 March 2021 launch



HIGHER LEVEL ACCESS CODE REQUEST





The commander or their designated representative can authorize approval at the level requested online.



"Access Code Request Level"
must match the selection above





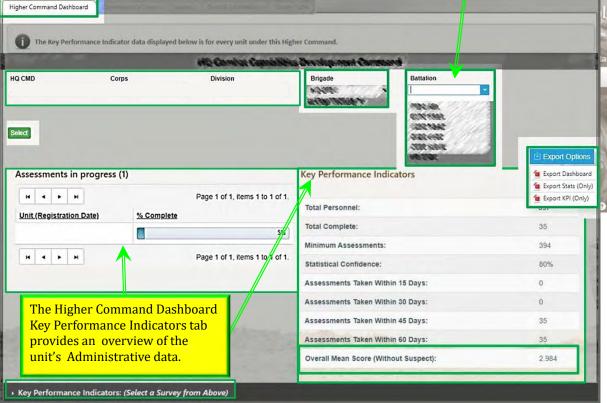
When completed click "Submit"

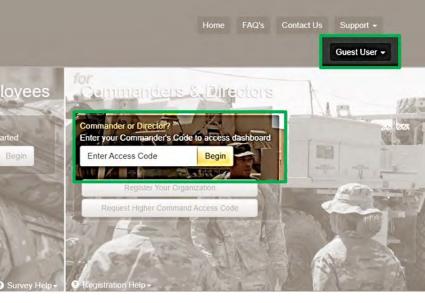


QUICK SNAPSHOT



Higher Command Code allows for a specific unit to be viewed

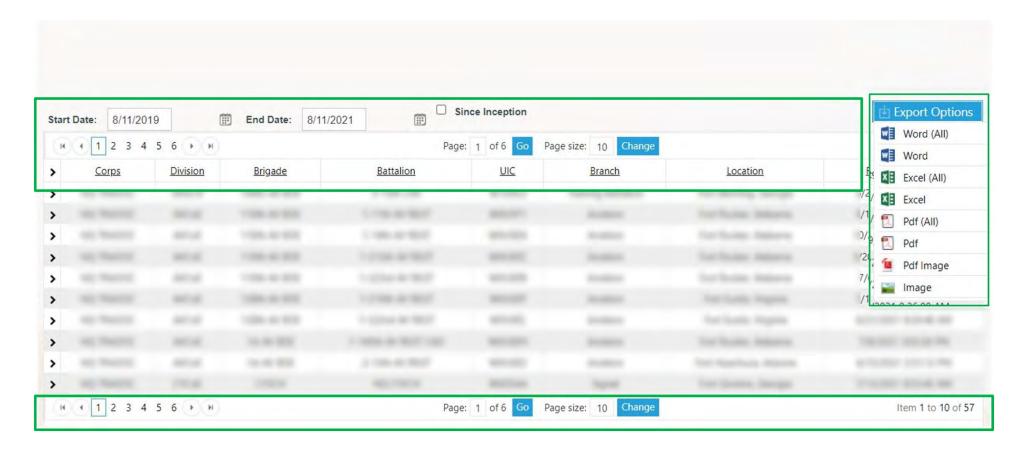






PARTICIPATION MANAGEMENT





WHERE YOU CAN HELP



SENIOR LEADERSHIP INVOLVEMENT

- Encourage all Brigade, Division, Corps and higher safety managers obtain & use their ARAP access code...
- Ensure that 100% of their battalions participated in ARAP within the last 2 years.
- Encourage respondents (military & civilians) to take the survey serious and provide candid feedback.
- Query commanders & safety managers for how they're using ARAP results (sensing session, safety stand-down, strategic planning, etc).
- Query unit personnel to see if battalion level commanders are sharing the results with Soldiers & employees. If respondents think that their leadership are not reading their feedback.... Then it's just another survey.

ARAP Compliance									
As Of: 30 July 2021	Component 1		Component 2		Component 3		Compliance Totals		
In Compliance	738	91.6%	A 346	57.0%	290	69.7%	1,374	75.1%	
Out Of Compliance	55	6.8%	123	20.3%	1 95/	22,8%	273	14.9%	
Never in Program	13	1.6%	138	22.7%	31	7.5%	182	10.0%	
Compo Bn & Sq Totals	806	44.196	607	33.2%	416	22,796	1,829	7	

