



HIGHER COMMAND CODE REQUEST



ARAP Higher Command Code Request Process

- Slide 3 – 6 outlines how to request for a Higher Command Code by going to <https://earap.safety.army.mil>
 - When the request has been received a records check will be completed to ensure the requestor has been given approval by the commander or designated representative (CoS, DCO, XO) to obtain the code.

Note: The approving commander or designated representative (CoS, DCO, XO) must be at the same level as the Higher Command Code request level
- If an approval email is on file then the request will be approved in the system which will send the Higher Command Code to the email address you provided in the request.
- If there is not an approval email on file an approval will be required. Example is on Slide 7
 - Forward the Commander's approving email to:
usarmy.rucker.hqda-secarmy.mbx.e-arap@mail.mil



*Read "DoD
Disclaimer"*



DoD Disclaimer

Use of this or any other DoD interest computer system constitutes consent to monitoring at all times. This is a DoD interest computer system. All DoD interest computer systems and related equipment are intended for the communication, transmission, processing, and storage of official U.S. Government or other authorized information only. All DoD interest computer systems are subject to monitoring at all times to ensure proper functioning of equipment and systems including security devices and systems, to prevent unauthorized use and violations of statutes and security regulations, to deter criminal activity, and for other similar purposes. Any user of a DoD interest computer system should be aware that any information placed in the system is subject to monitoring and is not subject to any expectation of privacy.

Confirm

*Click
"Confirm"*



You must complete the CAC login prior to entering your code.

Home FAQ's Contact Us Support ▾

Guest User ▾

Log In

Log In

Click here to log in

Select a certificate

Select a certificate to authenticate yourself to ims.safety.army.mil

Chrome

Windows Security


Select a Certificate

Site ims.safety.army.mil needs your credentials:

IE

CAC Sign In



 [ARAP Home](#) / [Higher Level Access Code Request](#)

Higher Level Access Code Request

This console allows you to enter your demographics and submit a request for a higher level access code.



To request a higher-level access code, first provide and verify your personal information in the spaces provided. Next, select the organization that is under your purview using the dropdown lists below, then click the Submit button.

Personnel Type*		POC Rank/Grade*	
<input type="text"/>		<input type="text"/>	
First Name*	Last Name*	MI	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
E-mail (official .mil address)*			
<input type="text"/>			
Verify E-mail*			
<input type="text"/>			
Comm Phone*		DSN Phone	
<input type="text"/>		<input type="text"/>	

All fields marked with an asterisk * must be completed


Brigade

Access Code Request Level

Cancel

Submit



 ARAP Home / Higher Level Access Code Request

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Personnel Type*	POC Rank/Grade*	
<input type="text"/>	<input type="text"/>	
First Name*	Last Name*	MI
<input type="text"/>	<input type="text"/>	<input type="text"/>
E-mail (official .mil address)*		
<input type="text"/>		
Verify E-mail*		
<input type="text"/>		
Comm Phone*		
<input type="text"/>		

HQ CMD	Select a HQ CMD
Corps	Select a Corps
Division	Select a Division
Brigade	Select a Brigade

Access Code Request Level
Select a Access Code Request Level

Cancel

Submit

"Access Code Request Level"
must match the selection above

When completed click "Submit"



ONLY the **Commander or designated representative (CoS, DCO, XO)** can approve the email request and be at the level requested online.

Email Template

Your Commander's Name,

I am requesting permission to track the aggregate results for the **ARCOM / CORPS / Division/ Brigade (based on level requested online)** on the Army Readiness Assessment Program (ARAP) participation. This is an online survey that battalions are required to conduct IAW AR 385-10 dated March 2017. Once permission has been granted I will be able to track the organizations progress and/or when commanders have received their briefing on the results from the United States Army Combat Readiness Center (USACRC).

Email Example

COL Readiness,

I am requesting permission to track the aggregate results for the **Brigade** on the Army Readiness Assessment Program (ARAP) participation. This is an online survey that battalions are required to conduct IAW AR 385-10 dated March 2017. Once permission has been granted I will be able to track the organizations progress and/or when commanders have received their briefing on the results from the United States Army Combat Readiness Center (USACRC).



PRI: (334) 255 - 0632 / 3759

ALT: (334) 255 - 9579 / 2643 / 9362 / 3585

DSN: 558 - XXXX

DSN OCOUNS: 312 - 558 - XXXX

usarmy.rucker.hqda-secarmy.mbx.e-arap@mail.mil

**U.S. Army Combat Readiness Center
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Fort Rucker, AL 36362-5363**

