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**ENHANCED ARMY READINESS PROGRAM
HIGHER COMMAND CODE
EMAIL TEMPLATE**

APPROVING AUTHORITY NAME AND RANK,

I am requesting permission to track the aggregate results for the **YOUR HIGHER COMMAND LEVEL** on the Army Readiness Assessment Program (ARAP) participation.

This is an online survey that battalions are required to conduct IAW AR 385-10 dated February 2017.

Once permission has been granted I will be able to track the organizations progress and/or when commanders have received their briefing on the results from the United States Army Combat Readiness Center (USACRC).

Select "Reply All" when approving.

REQUESTOR SIGNATURE BLOCK

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**ENHANCED ARMY READINESS PROGRAM
HIGHER COMMAND CODE
EMAIL EXAMPLE**

COL Tanker,

I am requesting permission to track the aggregate results for the **Brigade** on the Army Readiness Assessment Program (ARAP) participation.

This is an online survey that battalions are required to conduct IAW AR 385-10 dated February 2017.

Once permission has been granted I will be able to track the organizations progress and/or when commanders have received their briefing on the results from the United States Army Combat Readiness Center (USACRC).

Select "Reply All" when approving.

Safe T First

Brigade Safety Manager

1st Armored Brigade Combat Team

1st Armored Division

☎ OFF: 555.555.5555

☎ DSN: 312.555.5555

EMAIL: safe.t.first.civ@army.mil

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